



For Essential Curriculum Materials, Voluntary Contributions and Optional items.

PURPOSE

To ensure Montmorency South Primary School establishes a sound Parent Payment Policy that supports the delivery of a quality education for all students and satisfies the community's expectations for transparency and accountability for student outcomes.

A. Compulsory Contributions - Essential Student Learning Items (per Student)

A.1 Essential Curriculum Materials (Individual Book Packs)

This category comprises materials taken possession of and used by students and are specified according to the requirements of each year level. These are purchased in bulk on behalf of students to minimize costs to parents and all students have the same supplies of equal standard. Book packs are available on the first day of Term 1. The school will provide detail of all items should parents wish to make their own purchases.

A.2 Essential Classroom Learning Materials and Equipment (Shared Materials)

Montmorency South Primary School takes pride in providing a broad range of teaching and learning programs including Prep Investigations, Inquiry Units and access for all students to online educational software. This category comprises elements the school provides over and above those covered by annual DET funding. It includes but is not limited to:

- Classroom learning materials, resources and consumables.
- Information and computer technology requirements including software licences, photocopying (paper, ink and toner), computer equipment and additional technology to provide an appropriate learning environment for each class.
- Items and requirements for all curriculum areas including Art, French, Physical Education, Performing Arts, Choir.
- e-learning resources such as Mathletics, Razkids, Spellodrome, ABC Reading Eggs and Sunshine Online.

This rate is a common per student charge across all year levels and reflects the actual costs to MSPS.

B. Voluntary Financial Contributions – (Per family)

Voluntary Contributions provide much needed support for the maintenance and updating of school facilities, grounds, library resources, books, reference materials and shared computer systems hardware and software. School Council offers parents a range of options regarding the level of voluntary contributions for Library and Building Funds.

C. Optional items

These are items, activities or services provided throughout the school year which are offered on a user-pays basis. They include excursions and incursions, sports, speakers and camps. Parents will be advised of these in advance via Compass.

Financial Assistance/Consideration of Hardship

Montmorency South Primary School makes every effort to keep the cost and number of items that need to be purchased to a minimum. Parents having difficulty in making Compulsory, Voluntary or Optional contributions are invited to discuss the available support and payment options. Any information about the family's financial circumstances, payment arrangements or status will be kept strictly confidential.

PAYMENT ARRANGEMENTS AND METHODS

Families are offered a number of payment options comprising:

- Single payment in full
- Payment via instalments
- Specific payment plans for individual families

Please note: Compass is the preferred facility for all payments to the school

FAMILY SUPPORT OPTIONS

- Parents are encouraged to take advantage of the school uniform sale that occurs every term at the school.
- Families can also apply for financial support from the Camps, Sports and Excursions fund.
- The State Schools Relief Committee also provides support for needy families.

The Business Manager is the first point of contact for enquiries on the above support options.

COMMUNICATION WITH FAMILIES

Parents are encouraged to contact the school if they have any queries regarding the school's Parent Payment Policy and the level of funding requested. Families can contact either the Principal or the Business Manager.

MONITORING AND REVIEW OF THE IMPLEMENTATION OF THE POLICY

Montmorency South Primary School reviews its Parent Payment Policy and parent contributions each year to ensure that funds requested match the cost that the school incurs whilst minimising the expense to parents.



Leanne Shean, Principal



Angela Dewdney, President

Date of approval by School Council: 25th November 2016