



# Montmorency South Primary School

*Together we Learn, Lead and Achieve*

7 November 2025

Dear parent/guardian,

Montmorency South Primary School is looking forward to another great year of teaching and learning and would like to advise you of Montmorency South Primary School's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. *We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.*

Within our school this support has allowed us to a wider range of subjects and special curriculum experiences; enhanced digital learning opportunities, Stephanie Alexander Kitchen Garden program, Inter/Intra school sport and many other experiences we would otherwise not be able to offer.

In addition to any contributions made per the attached information, we advise that there are some optional events that are run by the Parents and Friends Association i.e. disco, fundraising activities and colour run. These will incur an additional cost.

For further information on the Department's Parent Payments Policy please see a one-page overview [attached](#).

Yours sincerely,



Keyla Jeffers  
Principal



Steve Gartner  
School Council President



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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<b>Classroom consumables, materials &amp; equipment</b> <ul style="list-style-type: none"><li>• Art – paint, crayons, canvas, glitter, coloured paper</li><li>• Science &amp; STEM</li><li>• Mathematics – numeracy blocks</li><li>• LOTE (French)</li><li>• English and Literacy – home readers/book boxes</li><li>• Sports – equipment and ribbons</li><li>• Digi-tech – software and equipment needed to sustain and enhance our ICT program</li></ul>	\$180
<b>Digital and online subscriptions</b> (subject to change) <ul style="list-style-type: none"><li>• Numeracy Essential Assessment</li><li>• Elastik</li><li>• iPad app expenses</li><li>• JAMF</li><li>• &amp; more</li></ul>	
ICT devices – provision of devices from the shared classroom sets	
Printing and photocopying of worksheets and learning materials	
<b>Total Curriculum Contributions</b>	<b>\$180</b>

Other Contributions - for non-curriculum items and activities	Amount
Student and parent communications (Compass)	\$10
First aid equipment	\$20
School grounds maintenance and improvements	\$30
<b>Total Other Contributions</b>	<b>\$60</b>



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Tax deductible contributions	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure  We are working towards raising funds to install air-conditioning systems in the main building, classrooms, library, art and other teaching spaces including and upgrading covered walkways.	\$100 \$150 \$200  Other \$ _____
<b>School Library fund.</b> A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.  The School Library fund has seen many upgrades to the spaces including take home readers, new shelving and library books. More ideas coming to continue to upgrade this area.	\$50 \$100 \$150  Other \$ _____

## Educational items for students to own

Attached is a list of items that the school recommends you purchase from Absolute MBA Office National for your child to individually own and use. Ensure that you select the year level for 2026 when ordering online. Orders cannot be received via the school office. To order please visit - [www.ambaofficenational.com.au](http://www.ambaofficenational.com.au)  
School Access Code: **MONTSTHPS**

## Extra-Curricular Items and Activities – provided on a user-pays basis

Montmorency South Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

In 2026 we are reverting back to individual events instead of a full yearly planner.

The cost of extra-curricular items and activities will be advised throughout the year via Compass events and **all students wishing to participate must consent and pay by the due date.**

As a user pay system, payments must be made before students can participate.  
Late payment may not be accepted.



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Extra-Curricular Items and Activities	Amount
<p>Excursion / Incursion to be scheduled by each year level</p> <p>It is anticipated that each year level will have 1 incursion &amp; 1 excursion per semester and cost for each activity will be charged via Compass event.</p> <p>Incursion prices approx. \$10-\$30 per event; and Excursions prices approx. \$40-\$50 per event</p> <p>Additional activities (subject to change) may include the following:-</p> <ul style="list-style-type: none"> <li>• Athletics carnival (years 3-6)</li> <li>• Swimming carnival (years 3-6)</li> <li>• Cross Country (years 3-6)</li> <li>• Cyber Safety Program</li> <li>• Author Visit</li> <li>• SEL Program</li> </ul> <p>All events including year level incursions/excursions will be payable closer to event via compass event.</p>	To be advised
<p>School camp <i>(details subject to change)</i></p> <p>Prep - breakfast Year 1 – excursion Year 2 – excursion Year 3 – Overnight Stay at school Year 4 – Allambee Camp (overnight) Term 4 – 15-16 October 2026 Year 5 – Phillip Island (2 nights) Term 3 – 2-4 September 2026 Year 6 – Sovereign Hill, Ballarat (2 nights) Term 2 – 17-19 June 2026</p> <p>Costs for all camps will be advised closer to the time. <u>Final</u> payment is due a minimum of 1 month prior to the camp. Camps will have options to pay via instalments or in one payment within the same timeframe. Refunds will not be available once final numbers are provided to the camp.</p>	
Stephanie Alexander Kitchen Garden program (Years 3-6)	\$65
Interschool sports program (Year 6) – Fridays Terms 2 and 3	\$85
<p>Sporting events</p> <p>Please note that students will be charged for all next level events including finals. Cost is based on staffing requirements, entry fee and transport. This fee is split between all participants moving on to next level of competition.</p>	To be advised



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Swimming and Water Safety Program – Foundation to Year 6 (Term 3) Separate cost to issue closer to the activity and payment via Compass event	To be advised
School Photos (will take place in <b>Term 1 – 1 April 2026</b> by MSP Photography) Photos are purchased directly through MSP Photography – a separate link/email in Compass will be available closer to photo day.	<i>Direct through photographer</i>
<b>Total Extra-Curricular Items and Activities</b>	<b>\$</b>

## Financial Support for Families

Montmorency South Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities
- Banyule/Nillumbik residents may be eligible for assistance through Diamond Valley Community Support.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the Business Manager, Paula Hogan on 9439 6201 or email: [paula.hogan@education.vic.gov.au](mailto:paula.hogan@education.vic.gov.au)

## Total

Category	Totals
Curriculum Contributions	\$180
Stephanie Alexander Kitchen Garden program (Years 3-6)	\$65
Interschool sports program (Year 6) – Fridays Terms 2 and 3	\$85
Other Contributions	<i>(Non-tax deductible)</i> \$ via Compass <i>(Tax-deductible)</i> 'Course Confirmation & Payment'
Extra-Curricular Items and Activities	\$ via compass events
<b>Total</b>	<b>\$</b>



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## **Payment methods**

Parent contributions towards the requested payments contribute significantly, in maintaining the quality of education that we provide at Montmorency South Primary School. Payments and consents are to be completed via Compass.

<https://montysouth-vic.compass.education/>

Compass is our school online communication portal. Please log in regularly using your unique login details which have been provided to you.

Please check 'Course Confirmation/Payments' in the 'organisation' tab or via the 'my news' link on the home page.

If you are having issues with Compass or have forgotten your password, please contact the school office as soon as possible.

Payments can be made online from Monday 15 December 2025.

## **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information. Enquiries should be directed to Paula Hogan, Business Manager.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.